

## STAGE 1 APPLICATION FORM GUIDANCE FOR APPLICANTS

**Funding Programme:      Medical Research**

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Thank you for your interest in The James Tudor Foundation.

We welcome your funding request, and we hope that you will find the application process easy and accessible.

As you prepare to complete your application, please refer to this document. Here we provide the full list of questions you will find on the online form, and guidance on how to complete each section of the form. Of course, some questions are self-explanatory, but we have provided some explanation on others to clarify the information we need from you.

Once you are ready to complete the online application form, you can always save it and resume it at a later stage, if necessary (your unique 'Save & Resume' link generated by the online application form is valid for 30 days).

Please always refer to the [submission deadlines for each quarter](#) to make sure that we receive your application on time.

**Please note that we only accept online submissions (do not complete and email this document).**

In order to access the online application form, you first need to [check your eligibility to apply](#).

Please note that our Board of Trustees doesn't include any medical or scientific experts. To aid our final decision-making, please complete every section of your application **using non-technical language**. You can refer to technical terms such as names of genes or drugs, etc., but you must explain the context, the activities, and the goals of your research using lay terms. We regret that we will not be able to consider medical research applications that do not so.

The following resources provide helpful information on how to write for non-technical audiences:

- [INVOLVE plain English summaries](#)
- [The Plain English Campaign](#)

If you have any further queries on the use of appropriate language, please email the Grants Management Team at [grants@jamestudor.org.uk](mailto:grants@jamestudor.org.uk).

About your organisation	Guidance notes
What is the name of your organisation?	
If different, what is the trading name of your organisation?	

About your organisation	Guidance notes
What type of organisation are you?	We'll ask you to tell us if you are registered in England and Wales, Scotland, Northern Ireland, Isle of Man, Jersey, Guernsey or if you are an Exempt Charity.
What is your Charity Number?	
In what year did your organisation become a registered charity?	Your organisation may have been active for many years, but we are interested in the year in which you became a registered charity with the relevant body in the UK nation your organisation is based in.
Are you a member of the Association of Medical Research Charities?  YES / NO	If you are not an AMRC member and would still like to apply, you will need to demonstrate that your organisation operates in the same way as AMRC member charities do (i.e., peer review, independent advisory body, relevant policies, and other required information on your website such as your research strategy, your policy on the use of animals in research, and your conflict of interest in research policy). We will also ask you to submit a minimum of three independent peer reviews and the report from your independent scientific advisory committee.
Please provide your charity's registered address:	

About your organisation	Guidance notes
Please provide your charity's website address:	
Please provide the title, name, and job title of the main contact for this application:	
Please provide the email address and telephone number we should use to communicate with your organisation about this application:	
Please tick this box to confirm that the main contact on this application is authorised by your organisation to submit a proposal to The James Tudor Foundation and that all details provided in this application are correct to the best of their knowledge.	
Please tell us about your organisation (300 words max.):	Please tell us why it was founded, the type and focus of your research, and your major research achievements to date.

About your organisation	Guidance notes
Are there other medical research charities that fund research in the same field as you do? (200 words max.):	If you fund research in an area which is also funded by other medical research charities, please tell us what makes your research strategy complementary to theirs.
What is the title of your research project?	Please use lay terms title so that we can understand what the focus of the project is.
What is the unmet clinical need that your proposed research project is trying to address? (300 words max.)	Please explain the background to the need for your proposed research project. We are keen to fund research that can lead to new clinical applications, and it is helpful to understand what the problem is that you are trying to solve in diagnosis, prevention, or treatment terms.
What is the goal of your proposed research? <ul style="list-style-type: none"> <li>• A new, or repurposed drug.</li> <li>• A new or improved therapeutic device.</li> <li>• A new or improved diagnostic device.</li> <li>• Something else.</li> </ul>	Select from the drop-down list.

About your organisation	Guidance notes
<p>Please tell us what your project specifically entails and how will it make a difference to patients (500 words max.):</p>	<p>Please explain what your project will specifically focus on and what its intended deliverables are.</p> <p>In addition, while your research project will not immediately provide a new clinical application, we would like to understand how it might ultimately do so. There will be further steps that the research will need to take beyond the life of your grant, but please explain what the intended patient benefit would be should your research contribute to future clinical trials.</p> <p>For instance, it could be developing a new way of administering a drug to patients (e.g., pills instead of injections) which would make it easier and cheaper for patients to receive their treatment, maybe enabling treatment to be accessible at home rather than in hospital.</p> <p>Or it might be a more effective treatment that helps a group of patients who are unresponsive to currently available treatments. Or perhaps a new device or test that enables earlier diagnosis preventing a condition or disease from progressing beyond being responsive to treatment.</p>

About your organisation	Guidance notes
Please tell us how much funding you are seeking from The Foundation:	
Please tell us when your project is due to start and finish:	
Please tell us when you require the funding by:	Date to be entered in DD/MM/YYYY format.